

Sub-Committee Meeting A1E09 (1)
Sub-committee on International Activities
Tuesday January 15 2002
3:45pm Edison Room, Hilton Hotel
Washington DC

MINUTES

ATTENDANCE:

Members

Maryvonne Dejeammes, Co-Chair A1E09(1), CERTU, France
Ann Frye, Co-Chair A1E09 (1), DTLR, UK
Rob Barnes, Ministry of Transportation, Ontario, Canada
Betsy Buxer, Community Forum, Phoenix, Arizona, USA
Bill Crandall, Smith-Kettlewell, USA
Kit Mitchell, retired, UK
Tom Rickert, Access Exchange International, USA
Lalita Sen, Texas Southern University, USA
Ling Suen, ICSA Inc, Canada

Friends

Enne de Boer, Technical University of Delft, the Netherlands
Ad Van Herk, Transport Ministry, the Netherlands
Roy Lave, Systan Inc, USA
Rosemary Mathias, Multisystems, USA
Brian Marshall, Transportation Development Centre, Transport Canada
Campbell McKee, Unwin Safety Systems, UK
Uwe Rutenburg, Rutenberg Design Inc, Canada
Jack Short, European Conference of Ministers of Transport, France

AGENDA: (See Attached Appendix C-1)

1. Approval of the minutes of the last meeting

The minutes of the previous meeting, held in Warsaw, Poland on 3 July 2001 were approved.

There was one item outstanding from the minutes: the question of TRB funding support for TRANSED conferences. TRB had confirmed that there was no possibility of direct sponsorship from them although they were willing to help the subcommittee or Conference organisers find funding sources elsewhere.

2. Session #367 Accessible Transportation and Mobility: International Perspectives

Session #367, which had drawn a number of papers from the 9th TRANSED conference, had been very successful with a high level of participation and attendance throughout. It was agreed that it had been a good way to extend some of the key themes and messages of TRANSED to a wider audience.

Kit Mitchell had kindly stood in as Chair of the session in the absence of Sandra Rosenbloom. He commented that, although the session had gone very well, he felt that 5 papers had been too many and as a result some opportunities for discussion had been lost.

3. Report on 9th TRANSED 2001

Liliana Schwartz, the Conference Co-ordinator had been unable to attend the meeting but a short report and budget statement from her was presented to the meeting (See attached Appendix C-2).

Comments from those who had attended TRANSED in Warsaw confirmed that it had been a successful and well-run conference with an exceptionally good atmosphere among delegates.

The poster sessions had been particularly successful. This was felt in part due to their location in the heart of the Conference area and allocation of time as two sessions and in part to the awarding of a prize for the best poster, which had raised the profile and status of the sessions.

It was noted, however, that very few of the speakers or other presenters were disabled people and that there had been a disappointing level of representation from Central and Eastern Europe (with the obvious exception of Poland).

There had also been very few transport operators presence and it was agreed that a greater effort should be made to market future TRANSED conferences among operators.

Other comments included:

- concern that some of the social and technical visits had been difficult for disabled people to manage;
- a view that only minimal charges should be made for participation in technical visits;
- agreement that the exhibition had been disappointing with a very small participation but that it had been useful for those who took part.

ACTION ITEMS

Ann will approach UITP about attendance at future conferences and perhaps also on the steering group and possible scholarship support for transport operators to attend.

Tom will make a similar approach to APTA.

There was also discussion on the budget for the Warsaw conference. It was noted that the final budget deficit was below \$5000, which was considerably less than the earlier forecast. Nonetheless there was concern that the deficit was being carried by an independent consultancy (Polplan) and there was some discussion about what help could be given to offset the outstanding sum. It was agreed that Maryvonne would talk to Liliana to establish further facts about the budget situation and would report back to the subcommittee.

ACTION ITEM

Maryvonne will talk to Liliana about the budget deficit and will report back.

4. Report on preparation of 10th TRANSED 2004

The organisers of the 10th TRANSED had been unable to attend the meeting. Ling gave a brief presentation on their behalf (See Appendix C-3 attached).

The dates had now been confirmed as May 23 – 26 2004 and the event would take place in Hamamatsu City, Japan, which was very well provided with hotels and conference facilities.

A number of comments were made:

- it was important that some options for low cost accommodation were also offered;
- the contact lists that had been used for the Warsaw conference need to be reviewed and updated again. Campbell McKee volunteered to take the lead in reviewing the lists and to contact relevant people in each country for further checking and onward transmission to Tetsuo;
- it was hoped that the organisers would make use of the experience and expertise of Committee members and would consult about their proposals;
- It was noted that there had been problems with E-mail links and that it was important to ensure that a workable dedicated E-mail link was set up to deal with communications in English. Ling would follow this up with Tetsuo.

ACTION ITEMS

Campbell will revise lists used for Warsaw and send to contact in each country asking for final check and onward transmission to Tetsuo.

Ling will talk to Tetsuo about E-mail links.

5. Report on Access Exchange International

Tom reported that the main focus in the past year had been working with the Development Banks including the World Bank and the Inter American Development Bank. He had set up a workshop (to be hosted by APTA) immediately following TRB to talk to the banks about access issues for developing countries.

He also reported on a project with the British Department for International Development working on access guidelines for Southern Africa.

A copy of Tom's report is attached in Appendix C-4.

6. Discussion on ways to promote knowledge exchange between continents

The idea of regional seminars was discussed. It had been agreed at the previous meeting that this was a useful way to reach out to people unable to attend the major TRANSED events. In addition to the work that Tom and others were already doing in Latin America, the Far East and elsewhere, ECMT had offered to organise and run seminars on a regional basis in Central and Eastern Europe. It was agreed that in developing countries, tourism generally would be a useful focus for seminars because of the strong economic interest in most countries in developing a tourist industry.

It was suggested that members talk to their embassies to discuss the most suitable approaches, particularly in Central and Eastern Europe.

7. TCRP Research Statements and Synthesis Topics

In discussion, the following points were made:

- It was important not to duplicate work already being done elsewhere in the world. In particular, there was a need for North American researchers to check what was happening in Europe on accessibility issues before commissioning new work;
- Agneta Stahl from the University of Lund in Sweden was looking at the possibility of establishing a database to monitor research activities in the accessibility field, at least on a European basis;

- There was a need for better data including a clearer understanding of the size of the disabled population worldwide;
- It would be valuable to assess and evaluate the best accessible transport systems across the world as example of best practice.

8. 2003 Call for Papers

It was agreed that Accessible Tourism should be the major theme for 2003.

9. Enlargement of membership/friendship

Professor Mihoshi had now been put forward for membership of the main Accessible Transportation and Mobility Committee. Campbell had been put forward to become a member of the subcommittee. Enne de Boer and Uwe Rutenberg both expressed an interest in becoming members of the subcommittee (copy of membership/ friendship list attached).

10. Discussion of the Strategic Plan

Detailed discussion on this item was held over to the main Committee. It was noted, however, that international members were concerned about the wholly US focus of the paper which seemed to exclude the subcommittee's remit.

11. Bill Bell and Roger Tate Awards

Rob Barnes reported that Jon Burkhardt's Committee had taken over administration of the Roger Tate award, which would be given this year. Nominations had been sought for the Bill Bell award, which would next be given in 2003.

12. Other Business

Ann reported that Philip Oxley, the previous chairman of the subcommittee had recently lost his wife. The members and friends asked that their condolences be passed to Philip.

The meeting was adjourned at 5:45 pm.

**Committee Meeting A1E09 (1)
Subcommittee on International Activities
80th Annual Meeting of Transportation Research Board
Tuesday January 9, 2001
1:30 to 5:45 p.m.
Jackson Room, Hilton Hotel
Washington DC**

AGENDA

1. Call to order & approval of the minutes of the last meeting - Ann Frye and Maryvonne Dejeammes
2. Session #367 Accessible Transportation and Mobility: International Perspectives
3. Report on 9th TRANSED 2001
4. Report on preparation of 10th TRANSED 2004
5. Report on Access Exchange International – Tom Rickert
6. Discussion on ways to promote knowledge exchange between continents
7. TCRP Research Statements and Synthesis Topics
8. 2003 Call for Papers
9. Enlargement of membership/friendship
10. Discussion of the Strategic Plan
11. Bill Bell and Roger Tate Awards
12. Other business

Warsaw, January 2002

**9th INTERNATIONAL CONFERENCE
Mobility and Transport for Elderly and Disabled People
TRANSED 2001 in Warsaw, 2-5 July 2001**

BRIEF CONFERENCE REPORT

This report is a completion of the information about the TRANSED 2001 Conference presented on the TRB Meeting held in Warsaw on 3 July 2001.

181 delegates from 28 countries, in that: Poland - 25 (apart from 13 official delegates), United Kingdom – 26, Japan – 19, Sweden – 17, the Netherlands – 12, United States – 11, Canada – 9, Russia – 8, France – 6, Belgium – 5, Hong Kong – 5, Australia – 4, China – 3, Greece – 2, Italy – 2, South Africa – 2, Croatia – 1, Slovakia – 1, Germany – 1, Denmark – 1, Czech Republic – 1, Mauritius – 1, Venezuela – 1, Malaysia – 1, Nepal – 1, India – 1, Portugal – 1, Singapore – 1, took part in the TRANSED 2001 Conference debates. 20 people accompanying the disabled delegates participated in the conference as well.

The TRANSED 2001 delegates were representatives of different institutions and professions. Among them were: 48 researchers, 21 designers and consultants, 24 operators and managers, 37 public bodies, 18 manufacturers, 34 representatives of associations of users.

We expected that more people from Eastern and Central Europe and developing countries would take part. Unfortunately although the cost of the participation in the TRANSED 2001 Conference was lower than it would be in one of the Western European country, the number of the delegates from CEC and EEC was little. The modest financial means of European Conference of Ministries of Transport assigned for scholarships only for member countries delegates allowed to cover the travel costs of just 5 people, a partial cover of the registration fee of 10 delegates and to pay for accommodation in the student's hotel of 10 participants. As we did not manage to find sponsors willing to give a scholarship to delegates from developing countries, the organisers paid for travel, accommodation and participation of one delegate from India. **The total scholarship amount was 5,5% conference costs, which is decidedly too little. It seems that it should be at least 10% for that purpose.**

Apart from this it seems that the percentage costs share of the individual "issues" connected with the preparation and carrying out the conference was proper. Unfortunately the conference costs are higher than the registration fees paid by

the participants and the financial support from foreign and Polish sponsors. I thank all of them once more for the support and particularly Ann Frye, Ling Suen and Barbara Smith for the assistance with obtaining foreign sponsors.

It is difficult to give advice and instructions to the next TRANSED Conference organisers. Each country has its own tradition, specificity, problem knowledge and consciousness of its propagation need. Much is up to the kind and financial means of the organising institution.

Anyway, **it seems to be necessary to secure the financial means “centrally” by TRB for at least the first stage of the conference preparation activities** and the proper money for scholarships for the participants (in particular the authors of papers and posters) from Central and Eastern Europe and developing countries.

It seems that the bigger and stronger TRB participation in drawing world- and Europe-wide institutions connected at large with: transport, road safety, the equality and protection of the human rights to the free mobility regardless of the cause of the disability, appropriate banks and security organisations to the financial and organisational co-operation concerning TRANSED would be proper in the full sense of the word.

It seems also to be proper to popularise the significance of the conference through putting the news about the next TRANSED conference by the organisers in mass media and the professional press of the host country and in international publications of other countries during the whole TRANSED 2004 preparation time.

We are convinced that the TRANSED 2001 conference contributed much to the improvement of the mobility conditions of disabled people not only in Warsaw. The tangible proof is the adaptation of many pedestrian ways and crossings, and next transport means to the needs of disabled people even before the conference beginning.

The conference allowed also propagating widely, getting to know and understand better the problems of people with mobility handicaps and the ways of any difficulties eliminating.

We hope that the contacts everyone came into in connection with the conference will fructify with the further co-operation in the scope of creating the adapted environment, transport and improvement of the conditions of the safe mobility of disabled and elderly people.

We thank TRB once again for charging us with the organisation of the IX International TRANSED 2001 Conference in Poland. We hope that you enjoyed your stay in Warsaw and everything regarding our conference did not cause any

frustration with you. We did our best to prepare and carry out the conference as well as we could.

Liliana Schwartz
Conference Co-ordinator

**9-th INTERNATIONAL CONFERENCE
Mobility and Transport for Elderly and Disabled People
TRANSED 2001 in WARSAW, 2 – 5 July 2001**

BALANCE SHEET

General data

Number of Participants: 181 participants, 32 accompanying people and mass media representatives.

Working language: English with simultaneous interpretation into Polish,
Translation of abstracts into Polish for the publications.

The Conference was accompanied by a small display.

No.	Task	Cost \$US / %
1.	Printing of conference publications for the participants: <ul style="list-style-type: none"> - call for abstracts and invitation to pre-register, - invitation conference programme and registration details, - final conference programme, - abstracts of papers (English, Polish), - conference proceedings (in English), - CD Conference set	
	Total	35,811
	Printing (1)	15%
2.	Meals and social programme Refreshments, lunch, welcome reception, conference gala dinner, sightseeing.	
	Total	26,189
3.	Transportation during the conference <ul style="list-style-type: none"> - Hotels-Palace-hotels (low-floor buses and vans with ramps), - free urban public transportation tickets. 	
	Total	6,630
	Meals & Transportation (2 & 3)	14%
4.	Equipment of conference halls <ul style="list-style-type: none"> - slide, overhead, and LCD projectors, video, audio system with technical staff, - simultaneous interpretation into English, Polish (appliances and interpreters), 	

	- decoration and furniture.	
	Total	21,602
5.	Conference halls hire Total	54,400
6.	Information and services during the conference - outdoor and indoor information (design & implementation), - equipment and staff in the Palace and at the airport	
	Total	12,725
Conference Debates in the Palace (4 - 6)		38%
7.	Preparation of conference materials - design of logo, covers, layout of publications, etc. - web site, - translation of abstracts (into Polish).	
	Total	9,998
8.	Correspondence and telecommunication charges, stationery Internet, e-mail, telephone, fax, mail	
	Total	10,413
9.	Meetings Steering Committee Meeting in Warsaw, participation in TRB Meetings	
	Total	4,412
10.	Conference Management and Secretariat	
	Total	40,955
Conference Administration and Preparation (7 - 10)		28%
11.	Scholarship for a limited number of participants from EEC, CEC (a full participation charge for 15 people, a half of a participation charge for 10 people, a travel charge for 4 people, a hotel charge for 14 people) and for one from a developing country	
	Total	13,103
Scholarships		5%
Total cost of conference		236,238 100%

Exchange rate: 1 USD = 4,00 PLN

Total cost of conference

\$236,238.00 US

Registration charges received):

- Polish participants 4,975.00, accompanying people 150.00, total 5,125.00
- Foreign participants 49,643.41, accompanying people 3,750.00, total 53,393.41

TOTAL

\$58,518.41 USSupport from sponsors:

- Polish Central and Local Government and organisation

155,154.00

- foreign bodies

18,240.00

TOTAL

\$173,394.00 US*in that scholarships*

from ECMT for delegates of EEC and CEC (except Poland)

4,836.65

from Know-How Fund for representatives of Polish Associations of Disabled

6,706.25

TOTAL

\$11,543.00 USFinal financial outcome

Conference cost \$236,238.00 US

Financial support from sponsors - \$173,394.00 US

Registration fees from participants - \$58,518.41 US

Shortage \$4,325.59 US

Dr Liliana Schwartz
Conference Co-ordinator

Appendix C-3
(Draft 1 memoranda) Jan.11 2002

10th International Conference on Mobility and Transport for Elderly and Disabled Persons

1. Main aims of the conference

The TRANSED 2004 conference concentrating on safe, independent and secure mobility and transport of elderly and disabled people has the following purposes:

- Exchange of experiences on planning, financing, applied legal rules and regulations, policy and realization according to the needs of that part of society;
- Compare the newest techniques and technology facilitating the mobility of elderly and disabled pedestrians, passengers and drivers,
- Raise the level of professional knowledge through exchange of experiences, comparison of the state of the art in different countries and inspiration to research and specific activities, and providing with information.

2. Date

Sunday - Wednesday, May 23-26,2004.

3. Place

- Hamamatsu City (Shizuoka Prefecture), 600,000 population
- Transportation: It takes less than two hours from Tokyo station by Shinkansen Bullet train
- Venue: Hamamatsu Act City (It has enough space for conference and it takes 3 minutes walk from Hamamatsu station)
- Hotel: There are 4 big Hotels in the vicinity Act City (less 10 min walk). Ohkura Act City Hotel Hamamatsu, Hotel Concolde Hamamatsu, Grand Hotel Hamamatsu, Hamamatsu Kintetsu Hotel

4. Auspices

- Japan Society of Civil Engineering: Sub committee of Elderly and Disabled Transportation and Urban Planning (JSCE sub Committee)
- Japanese Association Toward Caring Society for All (JATCSA)
- Japan Ministry of Land, Infrastructure and Transport
- Shizuoka Prefecture Office

- Hamamatsu City Office

5. Organization

- Conference Chairman and co-chairman (Japan) Professor Akihiro Mihoshi (Kinki University), Professor Tetsuo Akiyama (Tokyo Metropolitan University)
- Conference Organisation (Japan)
 - a) Steering Committee, Asia
 - b) Steering Committee, International
 - c) Scientific Committee

**Report on the activities of Access Exchange International
to the Subcommittee on International Activities
of TRB Committee A1E09, January 15, 2002.**

by

Tom Rickert, Chair, Task Force on Less-Wealthy Countries

The mission of Access Exchange International is to promote accessible transportation for persons with disabilities around the world. To this end, workshops are held in countries that are taking initial steps to plan and implement access to public transportation. These activities are supplemented by publications and newsletters providing needed information to transportation officials and leaders within disability communities in Latin America, Asia, Africa, Russia, and Eastern Europe. During the past year, AEI's activities also included significant outreach to major development banks with the goal of putting transportation for disabled persons on the agendas of funding agencies working in the developing world.

OUTREACH TO DEVELOPMENT BANKS

Inter-American Development Bank

- The Inter-American Development Bank (IDB) brought AEI's Executive Director to Santiago, Chile, in March to participate in a panel on disability issues during the Bank's Annual Meeting. Four hundred officials and advocates attended the seminar, which marked a watershed in the IDB's recognition of disability issues in its work.
- The IDB published AEI's access guide, "Mobility for All," in Portuguese, as part of a new publication, "Facilitando o Transporte para Todos." The publication was introduced at an April workshop in Brasilia by IDB staff and was used as an input for the design and adaptation of eighty new and reconditioned bus terminals in the state of São Paulo, Brazil. The terminals are part of a larger project to be partially funded by a US\$120 million loan, which was approved by the IDB in September.
- The IDB in turn translated six chapters of "Facilitando o Transporte para Todos" into Spanish, in a publication which has been distributed without charge by the IDB to 250 Latin American stakeholders identified by AEI.

World Bank

- Materials submitted by AEI were added to the Bank's working paper, "Transport, Poverty and Disability in Developing Countries."
- AEI provided extensive comments on access to transport and related infrastructure for the World Bank's Urban Transport Strategy Review.
- At the request of the Bank, AEI's Executive Director contributed a section on "Mobility for the Disabled Poor" to the Bank's Sourcebook on Poverty Reduction Strategies. Case studies from six developing countries were also prepared to supplement the Sourcebook's treatment of accessible transportation.
- The Bank brought AEI's Executive Director to Washington in November to help lead a seminar on transport and disability for Bank staff. Charles Wright, a Senior Economist with the Inter-American Development Bank, joined AEI staff for the presentation.

Funders Roundtable:

- Initial planning occurred for a roundtable for staff of development banks, government aid agencies, and others interested in exploring accessibility for disabled persons as part of their funding packages for public and social service transportation in developing countries. This event is co-sponsored by AEI and the International Centre for Accessible Transportation (ICAT) and is scheduled for January 17 in Washington at facilities provided by APTA.

CONFERENCES AND WORKSHOPS

- AEI and ICAT provided a seminar on transit access for disabled persons in Asia, held in January 2001 at the offices of APTA in Washington.
- AEI led Peru's first-ever workshop on accessible transportation in March, with a half-day presentation to one hundred architects and other professionals. Other meetings were held with Peruvian transport officials and local NGOs.
- Tom Rickert participated in the 9th International Conference on Mobility and Transport for Elderly and Disabled People, held in Warsaw, Poland, in July, presenting a paper on "Accessible Transport: Key Issues for Less Wealthy Countries," and serving as a member of the TRANSED Scientific Committee.

DEVELOPMENT OF GUIDELINES FOR LESS-WEALTHY COUNTRIES

- AEI entered into an agreement with CSIR Transportek during meetings in Pretoria, South Africa, in October, to join an international team to address issues of accessible transportation in the developing world. CSIR and AEI will work with the United Kingdom's Transport Research Laboratory, India's Central Institute for Road Transport, and agencies in southern Africa to identify appropriate guidelines for enhancing access to transport by disabled people in regions of Africa, Asia, and Latin America that are at different stages of development. The activities will be funded by the British Department for International Development. AEI's role within the larger project will focus on a review of current practices in Latin America, supplemented by an in-depth study of accessibility issues relative to Mexico City's mini-bus fleet. An initial visit to Mexico City by AEI staff took place in December to initiate the study.

OTHER PROGRAM ACTIVITIES

- Initial work was done by friends of AEI in Japan, Malaysia, and elsewhere, to translate our guide, "Mobility for All: Accessible Transportation Around the World," into Chinese, Malay and Indonesian languages.
- AEI's Newsletter, reporting on activities and trends in our field, was published in June and December and sent to 1,500 stakeholders in ninety countries.
- Initial work was done by AEI staff on a follow-up guide to "Mobility for All." The new guide will focus on the process of promoting and planning accessible public transport.
- AEI submitted a document requested by CSIR Transportek of Pretoria, South Africa, in February, as part of CSIR's work with the South African government in the development of accessible transport policy.
- Information and referral services were provided on request, including extensive correspondence with stakeholders in Argentina, Israel, Japan, Kenya, South Africa, and Mexico.
- AEI assisted in arranging a donation of an accessible vehicle by ATC of Chico, California, to a municipal social service agency in Mexicali, Mexico, bringing to nine the total number of vehicles donated in recent years.

For further information, contact
Access Exchange International

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